

# Grand Valley Trails Association Volunteer Job Description



**Position Title:** President

**Position Description:** The Grand Valley Trails Association builds and maintains a 275 km walking trail for the public, from Lake Erie to Belwood and further north. It also organizes outdoor activity programs, mainly hiking. Over 100 active members. The President is responsible for overall leadership and direction of the association, and chairs all 10-12 Board meetings and two membership meetings per year. Primary representative to other organizations and the community. Familiarity with walking trails, hiking, and trail organizations an important asset.

**Position Requirements:**

- |   |   |  |
|---|---|--|
| <input checked="" type="checkbox"/> Confidentiality     | <input type="checkbox"/> Physical Demand      | <input checked="" type="checkbox"/> Work Without Supervision |
| <input checked="" type="checkbox"/> English Proficiency | <input type="checkbox"/> Specialized Training |  |

**Training Details:** Must have a computer and be proficient with e-mail and other computer uses.

**Areas of Interest:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Boards & Committees                | <input type="checkbox"/> Culture/Heritage | <input checked="" type="checkbox"/> Management        |
| <input type="checkbox"/> Children/Youth                                | <input type="checkbox"/> Event Planning   | <input type="checkbox"/> Office Work                  |
| <input checked="" type="checkbox"/> Communication/<br>Public Relations | <input type="checkbox"/> Gardening        | <input checked="" type="checkbox"/> Recreation/Sports |
| <input type="checkbox"/> Computers                                     | <input type="checkbox"/> /Environment     | <input type="checkbox"/> Special Events               |
|  | <input type="checkbox"/> Maintenance      | <input type="checkbox"/> Teaching/Tutoring            |

**Time Detail:** Variable, 40 hours or more per month is realistic.

**Minimum Duration:**

- |   |                                     |                                      |  |
|---|-------------------------------------|--------------------------------------|--|
| <input type="checkbox"/> 3 months or less | <input type="checkbox"/> 4-6 months | <input type="checkbox"/> 7-12 months | <input checked="" type="checkbox"/> More than 1 year |
| <input type="checkbox"/> Special Event    | → Start Date:                       | End Date:                            | <input type="checkbox"/>                             |

**Ideal For:**

- |   |  |   |                                   |
|---|--|---|-----------------------------------|
| <input checked="" type="checkbox"/> An individual | <input type="checkbox"/> A group (3-5) | <input type="checkbox"/> A group (over 5) | <input type="checkbox"/> A family |
|---|--|---|-----------------------------------|

**Geographical Area:**

- |   |  |   |
|---|--|---|
| <input checked="" type="checkbox"/> Kitchener | <input checked="" type="checkbox"/> Wellesley Township | <input checked="" type="checkbox"/> Woolwich Township |
| <input checked="" type="checkbox"/> Waterloo  | <input checked="" type="checkbox"/> Wilmot Township    |   |

Other: The Grand River Valley, including Region of Waterloo, counties of Haldimand, Brant, Wellington, and Dufferin.

**Transportation:**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Car required | <input type="checkbox"/> Not on a bus route | <input type="checkbox"/> On a bus route |
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